

THE CITY OF WOODBRANCH VILLAGE

Regular Meeting

March 26, 2026

The City of Woodbranch Village council met in a regular meeting at 6:00 P.M., Thursday, March 26, 2026, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 6:00 PM by Mayor Mike Tyson. Roll call showed as being present, Councilman Scottie Garner, Councilwoman Stacey Shipley, Councilwoman Trisha Marie Cranney, City Administrator Charlotte Smith, Mayor Mike Tyson, Councilwoman Nancy Mulhern. City Attorney Leonard Schneider and Councilman James Mulkey were not in attendance. City Secretary Shari McMinn was present to take minutes of the meeting. Councilwoman Nancy Mulhern led the meeting with a prayer, followed by the Pledge of Allegiance to the flag.

REGULAR MEETING (6:00 P.M.)

The regular meeting was opened at 6:00 P.M.

#5. Sign In Sheet

No names appeared on the Sign in sheet

CONSENT AGENDA

#6. Approve Minutes from the February 26, 2026- Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#7. Approve Financial Statement for General Funds – February 2026

Copies of the statement are on file in the City Secretary's office.

#8. Approve Financial Statement for Water and Sewer Fund – February 2026

Copies of the statement are on file in the City Secretary's office.

#9. Approve Financial Statement for Debt Service Fund – February 2026

Copies of the statement are on file in the City Secretary's office.

#10. Approve Bills General Fund – March 2026

Copies of the bills are on file in the City Secretary's office.

#11. Approve Bills Water & Sewer Fund – March 2026

Copies of the bills are on file in the City Secretary's office.

#12. Approve Bills Debt Service Fund – March 2026

Copies of the bills are on file in the City Secretary's office.

#13. Approve the Court Activity Report – No Report

No activity taken.

#14. Approve the Road & Ditch and Storm Water Management Report – February 2026

Copies of these reports are on file in the City Secretary's office.

#15. Approve the Permit Activity Report – February 2026

Copies of this report are on file in the City Secretary's office.

#16. Approve the Nuisance and Abatement Activity Report – February 2026

Copies of this report are on file in the City Secretary's office.

#17. Approve the City Administrator's Activity Report – February 2026

Copies of this report are on file in the City Secretary's office.

#18. Approve the City Engineer's Activity Report –

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 was made Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

Police Activity Report-February 2026: Given by Chief Zettlemoyer

Copies of this report are on file in the City Secretary's office. Chief Zettlemoyer reported that plans are being developed to schedule weekend officer coverage to address ATV activity on city roadways. He also noted that the swimming hole area will receive daily drive-by patrols. The motion to approve the Police Activity Report was made by Councilman Garner. The motion was seconded by Councilwoman Cranney, motion carried.

Operator's Report- January & February 2026: Given by Michelle Giacona

Copies of these reports are on file in the City Secretary's office.

The motion to approve the Operator's Report was made by Councilman Garner. The motion was seconded by Councilwoman Mulhern, motion carried.

#19. Tiffany Caughman, Weaver and Tidwell, LLP- Annual audit review FYE 2025

Copies of this audit are on file in the City Secretary's office.

The motion to accept the annual audit review FYE 2025 was made by Councilman Garner. It was seconded by Councilwoman Cranney, motion carried.

#20. Consider, discuss and/or take possible action to amend the Police Department General Orders: (Mike Tyson, Mayor)

Copies of these orders are on file in the City Secretary's office.

The motion to approve all non-critical Police Department General Orders and to table revisions to critical orders until the next City Council meeting was made by Councilman Garner. The motion was seconded by Councilwoman Cranney, motion carried.

#21. Consider, discuss, and/or take possible action on the bid submitted for Police Department purchase of two Chevrolet Silverado 4X4 Pickup trucks (Mike Tyson, Mayor)

Copies of the bids are on file in the City Secretary's office.

Councilman Garner moved to table the discussion until the April meeting to permit presentation of pricing comparisons. Councilwoman Cranney seconded the motion, the motion carried.

#22. Consider, discuss, and/or take possible action on the bid submitted for Police Department purchase of five new Taser 10 devices and training package (Mike Tyson, Mayor)

Copies of the bids are on file in the City Secretary's office.

The motion to deny this bid was made by Councilwoman Cranney. It was seconded by Councilman Garner, motion carried.

#23. Consider, discuss, and/or take possible action on the bids submitted for the restriping of the City Hall Parking Lot (Mike Tyson, Mayor)

Copies of the bids are on file in the City Secretary's office.

The motion to accept the bid from Trigon United was made by Councilman Garner. The motion was seconded by Councilwoman Cranney, motion carried.

#24. Mayor's comments on infrastructure, city budget and grant opportunities

Mayor Tyson had no comments.

#25. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken).

City Administrator, Charlotte Smith expressed her appreciation to City Secretary, Shari McMinn for replanting the pots at City Hall and for maintaining the cleanliness of the foyer. She also recognized Chief Zettlemoyer for taking the initiative to illuminate the flagpoles, noting that the flags no longer need to be taken down each day due to proper lighting and that the display is especially striking at night. She further acknowledged Court Clerk, Cassandra Smith for her ongoing efforts in keeping City Hall clean and our court operating smoothly. Ms. Smith emphasized that having staff who take initiative to improve City Hall without being asked is truly meaningful to her. The Mayor added that having both sides of City Hall working together has been much needed and greatly appreciated.

#26. Adjourn

The motion to adjourn the meeting at 7:05 PM was made by Councilman Garner. The motion was seconded by Councilwoman Cranney, motion carried.